4 Summary: WHEN AND HOW – The VPA's communication with you as the project evolves

The PSP 2.0 process has multiple stages. The below table outlines those various stages and what you can expect.

In addition, significant project milestones will be added to the project page on the VPA website, which should be treated as the accurate and most up to date information available on a project. These updates will be made at a minimum every two months and you will be notified of that update via email.

STAKEHOLDERS	DESIRED OUTCOME	ENGAGEMENT GOAL	METHODOLOGY	INFORMATION
PRE-COMMENCEMENT				
Third party funding agreements **Consent to access land**				
• Landowners	• Signed third party funding agreement • Signed land access consent form	*To involve* *To decide whether/ when PSP proceeds* *To inform*	• Information sessions for landowners • Expression of Interest process for voluntary funding • Individual meetings or follow up conversations as required	**VPA provides:** • Standardised VPA project budget • Third party funding agreement • Consent to access land form if applicable
PLACE SHAPING				
Pitching				
• Council • Agencies • Utilities • RAPs • Landowners • Community groups	• Issues and opportunities identification • Site information • Design proposals • Policy • Infrastructure needs	*To involve* *To inform*	• Stakeholder pitching presentations to VPA	**VPA receives:** • Information • Plans
Vision and purpose				
• Council • Agencies • Utilities • RAPs • Landowners • Community groups	• Shared vision • Confirmed key issues and opportunities • Clarity of non-negotiables	*To consult*	• Workshop(s)	**VPA provides:** • Draft Vision and Purpose Statement • Pitching Summary document **VPA receives:** • Feedback on provided information
Technical studies				
• Council • Agencies • RAPs	• Identification of errors or omissions • Support for study	*To consult* *To involve*	• RFQ scope advice and sign-off • VPA reviewed reports shared for comment/sign-off – deadline provided • Direct conversations with stakeholders, including consultants, if required	**VPA provides:** • Technical report **VPA receives:** • Written feedback/confirmation
• Landowners • Community groups	• Identification of errors or omissions • Reports updated with factual errors identified • Differing opinions noted by VPA	*To consult*	• VPA and agency reviewed reports (draft final) on VPA website • Email to stakeholders with deadline for comments (in writing) • Written comments received • Reports updated where errors identified • Direct conversations with stakeholders, including consultants, if required • Landowners involvement is VPA determined	**VPA provides:** • Technical report **VPA receives:** • Written feedback/confirmation

STAKEHOLDERS	DESIRED OUTCOME	ENGAGEMENT GOAL	METHODOLOGY	INFORMATION
PLAN PREPARATION				
Co-design				
• Council • Agencies • Utilities • RAPs • Landowners • Community groups	• Generally agreed place-based structure • Identification of issues/conflicts • Clarity of non-negotiables • Differing opinions noted by VPA	*To involve*	• Workshop focused on location of core plan components	**VPA provides:** • Technical reports • Principles-based structural assessment • Non-negotiables **VPA receives:** • Preferred location of core components
Co-design summary report				
• Council • Agencies • Utilities • RAPs • Landowners • Community groups	• Confirmation of co-design output • Identification of errors or omissions	*To consult*	• VPA circulates co-design summary report for comment • VPA will consider written feedback only but will not formally reply	**VPA provides:** • Output from co-design phase **VPA receives:** • Written feedback
Issues elimination & resolution				
• Council • Agencies • Utilities • RAPs • Landowners • Community groups	• Resolution of issues • Identification of unresolved issues • Clarified VPA position • Whole-of-Government position	*To consult*	• Direct engagement with stakeholders • Expert meetings	**VPA provides:** • Output from co-design phase **VPA receives:** • Feedback and discussion
Draft PSP validation				
• VPA specialists	• Review of draft PBP & PSP & Ordinance • Identification of errors or omissions • Alignment with policy	*Internal VPA*	• Package circulated for review • Workshop to resolve issues	**VPA provides:** • Package of draft PBP & PSP & Ordinance **VPA receives:** • Feedback and discussion
• Council	• Review of draft: PBP & PSP & Ordinance • Identification of errors or omissions • Alignment with policy	*To consult*	• Package circulated for review • Workshop to resolve issues	**VPA provides:** • Package of draft PBP & PSP & Ordinance **VPA receives:** • Feedback and discussion
• VPA oversight and approval	• Review of draft: PBP & PSP & Ordinance • Identification of errors or omissions • Alignment with policy	*Internal VPA*	• Package circulated for review • Email confirmation of sign-off	**VPA provides:** • Package of draft PBP & PSP & Ordinance

STAKEHOLDERS	DESIRED OUTCOME	ENGAGEMENT GOAL	METHODOLOGY	INFORMATION
Agency validation				
• Agencies • Councils	• Review draft PBP, draft PSP • Identification of errors or omissions • Better design outcomes • Identification of areas of conflict	*To consult*	• Report shared for comment • Direct emails/meetings, including consultants, if required • Presentations as required	**VPA provides:** • Draft PBP & PSP & Ordinance **VPA receives:** • Feedback and discussion
Landowner view of Agency PBP				
(step at VPA discretion based on agency validation step) • RAPs • Landowners	• Identification of major errors or omission • Stakeholders view and understand draft PBP	*To consult*	• Presentation of PBP as determined by VPA • Direct email • Feedback to be provided in writing only on significant issues (not re-prosecuting previous matters) before defined deadline	**VPA provides:** • Presentation of PBP **VPA receives:** • Written feedback
PUBLIC EXHIBITION				
Public consultation (exhibition)				
• Public • RAPs • Landowners • Community groups • Agencies • Councils	• Feedback on draft amendment package	*To consult*	• Consultation process	**VPA provides:** • Draft PBP & PSP & Ordinance **VPA receives:** • Feedback and discussion
Targeted issues resolution and escalation				
• Stakeholders who have identified issues	• Resolution of issues	*To consult*	• Follow up meetings and discussions	**VPA provides:** • Summary submission table **VPA receives:** • Confirmation of issue status
PANEL PROCESS – ENGAGEMENT AS PER PPV DIRECTIONS HEARING				
FINALISATION				
Finalisation and approval				
• As recommended by Panel	• Resolution of issues directed by panel	*To consult*	• Meetings and discussions	**VPA provides:** • Panel report **VPA receives:** • Confirmation of issue status